

**WVU Hazel Ruby McQuain Equine Education and Resource Center
at the JW Ruby Research Farm
2025 Rate Guide and Worksheet**

Horse Show Facilities	Price Per Day	Notes	Total
Indoor & Outdoor Arenas ¹ (includes use of public restrooms, concession stand, sound system, bleachers, parking, wash racks, arena grooming 2x/day, bathroom service 2x/day, trash pickup 2x/day in provided receptacles)	\$750 Fri – Sun \$250 Mon – Thurs		
Early Move-In (normal move-in time is 5pm the day prior to the event; early move-in is 8am the day prior to the event)	\$250		
WVU Owned Stalls ^{2a} (clean on arrival; we strip at completion of the show)	\$25 (for days 1 & 2 and \$15 thereafter)		
Tented Portable Stalls ^{2b} (clean on arrival; we strip at completion of the show)	\$15		
Camper Hookups ³ (24 water & electric spots)	\$1000 for all or \$50 per hookup		
Grounds Fee (per haul-in horse) ⁴	\$5		
Vendor Spot ⁵	\$25		
Ticketed Events ⁶	10%		
Services	Price Per Event	Notes	Total
Extra Arena Grooming (per drag)	\$10		
Extra Bathroom/Trash Service	\$10		
Equipment and Supplies	Price Per Event	Notes	Total
Bedding (per bag) ⁷	\$8		
Trail Obstacles ⁸	\$75		
Jump Course ⁹	\$75		
Education Center	Price Per Day	Notes	Total
Classroom 1 ¹⁰	\$200		
Classroom 2 ¹⁰	\$200		
Double Classroom ¹⁰	\$400		
Outdoor Plaza ¹¹	\$400		
Replacement and Cleanup Fees	Price Per Event	Notes	Total
Rough Stock Panel	\$1000		
Round Pen Panel	\$250		
Wireless Microphone	\$250		
Water Left On at Wash Racks	\$500		
Excessive Cleanup ¹²	\$500		
A Reservation Deposit is required to book your event. This will be deducted from your invoice at checkout. The invoice must be paid in full at the conclusion of your event.			\$250
Total Payable to WVU			

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1. Price includes the use of both the indoor (80'x200') and the flexible outdoor (215'x280') arena. The outdoor arena includes the use of ground poles to make a 125' wide show pen alongside a 90' wide warm up pen, for example. No longeing of horses is permitted in the show arenas. Longeing is available in designated longeing areas.
2. Stalls will be clean upon arrival. Manure bunks are located near both barns for daily stall cleaning. We strip the stalls at the completion of the event. a) We currently provide 89 WVU owned stalls onsite; 48 in the multipurpose building, 29 in the WVU barn, and 12 under the overhang on the stall barn. b) You can rent additional tented portables and set up to 36 additional portable stalls onsite at your cost. We will charge you a reduced day fee for these stalls.
3. Each camper hookup includes water and electric. There are 24 total hookups on site.
4. Horses that haul-in and work out of their trailers must pay a grounds fee. This will help offset the cost of reseeded and grading areas tore up by horses trampling and/or pawing while tied on our grounds.
5. Vendors can park and work out of mobile units or set up in the bleacher area of the indoor arena. Food vendors must provide appropriate licenses and food handler's cards from the health department.
6. Ticketed events must remit 10% of total entry fees charged for public events. Events expecting attendance over 300 people must provide additional security and parking attendants at the renters cost.
7. Bags of pine bedding are available on site for purchase. Show management must coordinate the sales and delivery of bedding to the exhibitors. The show will be charged for what is used during the event.
8. Trail obstacles are available on site. Includes use of 10' poles, bridge, mailbox, and gate, and faux flowers/shrubbery.
9. Jump course is available on site. Includes the use of upright and winged standards, jump cups, 10' poles, and faux flowers/shrubbery.
10. Classrooms 1 & 2 seat 24 people each; separated by a moveable partition. The double classroom seats 48 with the partition opened. Classrooms are equipped with AV plug-ins for your laptop computer. Includes the use of the public restrooms inside the lobby of the education center.
11. The Outdoor Plaza is a hardscaped and landscaped space to host gatherings for up to 300 people. Includes the use of the public restrooms inside the lobby of the education center.
12. The grounds will be clean when you arrive. The public restrooms will be clean, trashcans will be empty with fresh bags, manure bunks will be empty, and parking lots will be clean and free of debris. It is the renter's responsibility to return the facility to us in the state they found it. *This includes putting away tables and chairs, removing all trash from the arenas, bleachers, bathrooms, concession stand, barns, and parking areas to the dumpsters provided on site. All manure and hay on the grounds must be picked up and deposited in the manure bunks provided on site. Any cleaning required of our staff in excess of stripping stalls, sweeping/mopping, and disinfecting the kitchen/bathrooms will be at an additional charge to the renter.*